



CHRISTMAS PARTIES

\$65.00 per head



Merry Christmas!

Thank you for considering Billy'o Bush Retreat for your Christmas Party.

Why not consider hosting your Christmas Party in our unique, intimate bush setting only a short 20-minute drive from Dubbo. Our beautifully curated, carefully built by hand function centre features expansive views of nearby farming land, a tranquil setting dressed in fairy lights and a relaxed atmosphere that your guests are sure to remember. Choose from one of our three event spaces and share our function centre with other businesses or celebrate with a large party and enjoy private use of the whole property. Your guests remember the view, surrounds and hospitality of our staff and enjoy a relaxed but delicious Australian style buffet served in our Meet House.

Inclusions

- Celebrate your Christmas Party in one of four function areas including The Chaff Shed, Dunny Door, Meet House, Tree House or the entire property if celebrating with more than 50 guests
- Two Course meal including canapes and seasonal cold Christmas buffet
- Live entertainment
- 5 hour event 7.00pm- 11.30pm
- Bus transfers from Macquarie Inn. Departs 6.30pm
- Bar staff, waitstaff, tableware, cutlery and napkins
- Personal event co-ordinator to assist with the planning of your function

Two Course Menu

Canapes

A selected variety of the following will be served to your guests:

Homemade Mini Quiches
Mini pancakes with Smoked Salmon
Spinach and Ricotta Parcels
Homemade Sausage Rolls
Spring Rolls with Dipping Sauce
Beef Meatballs
Lamb Skewers
Mushroom or Chicken Vol au Vents

Main Buffet

A selected variety of the following homemade salads will be served to your guests:

Wombok Salad | Roasted Pumpkin Salad
Seasonal Garden | Caesar Salad
Coleslaw | Potato Bake | Pasta Salad

Served with two seasonal Christmas meats:

Chicken | Beef | Silverside | Ham
Served with a bread roll

Optional: Dessert + Tea and Coffee

Numbers permitting and when available we try to arrange for a local coffee van to attend our combined Christmas Parties. They will usually sell tea and coffee and offer a selection of cakes and slices for purchase.

If you wish to provide dessert and/or tea and coffee at your Christmas party please let us know, we will be happy to advise what options are available in the event we do not have a coffee van on the property.

Beverages

A selection of beers, wines, cider, spirits and soft drinks available for purchase or inclusion in your bar tab. Please let us know if you have something in particular you would like served at your Christmas Party.



Room Capacity

Room	Cocktail	Seated	Features
The Tree House	50	25	Nestled among the grassy landscaped outdoor picnic area, this space features a wooden boardwalk, pretty jacaranda trees and a covered 25-seat hand-built picnic table. Adjacent to The Chaff Cutter Bar, additional seating can be added if required. Suitable for small to medium sized groups.
The Chaff Shed	80	50	Covered but open-sided, purpose built shed home to The Chaff Cutter Bar. Features a collection of rustic Australiana memorabilia and quirky custom made furniture. Perfect for a cocktail style event or chairs and tables can be set up as required. Suitable for medium to large sized groups.
The Dunny Door	100	80	Our biggest event space, this Indoor, purpose built, fully enclosed shed with large sliding door features views of the entire property. In close proximity to The Chaff Cutter Bar, this room features a concrete floor and rustic styling, lined with a selection of beautifully worn dunny doors. Suitable for medium to large sized groups.



The Treehouse



The Chaff Shed



The Dunny Door



The Chaff Cutter Bar

Terms and Conditions

Access

Please note that the Billy'o Bush Retreat Function Centre is located on private property. Strictly no public access is permitted to the area/s outside of the function centre, including our accommodation zones. We ask that you and your guests are respectful of our property and our neighbours when attending events at our venue. These guidelines also ensure the safety of you and your guests.

Beverages

Our venue is fully licenced, we provide a range of local and imported beers along with selected white, red and sparkling wines and a wide variety of spirits and soft drinks. We are happy to work with you regarding your bar tab, beverage selection and service options, please discuss your preferences with us prior to the event. All beverages are charged on a consumption basis only as we do not offer beverage packages.

Please note licencing laws strictly prohibit beverages being brought onto the property, both alcoholic and non-alcoholic. All beverages consumed on the property are to be purchased at Billy'o Bush Retreat. As a licenced venue we are governed by the principles of the Responsible Service of Alcohol (RSA) policy and therefore have the right to refuse service or ask guests to leave the property should it be necessary.

Camping

Please note that we do not permit camping on the property following an event held in our function centre. All guests are required to leave the premises at the conclusion of the event.

Cancellation

Booking cancelled more than two calendar months prior to the event date	No penalty
Booking cancelled within two months of the event date	Venue Hire Deposit fee of \$500 will be forfeited.

Duration

Please note the included function duration time for your event. Last drinks will be called at 11.00pm and all guests are to leave the premises by 11.30pm. The bus will leave strictly at 11.30pm.

Food Allergies

We are more than happy to cater for guests with any special dietary requirements. Please let us know at least seven (7) days in advance if you have any requirements that need to be met.

Guest Numbers

As our numbers are limited, we ask that you advise us of the menu requirements and final numbers attending your event no later than two weeks (14) days prior. This will then be considered the minimum fee payable, and final numbers cannot be reduced within seven (14) days of the event. Additional guests added after this time will be added to your final payment invoice.

Indemnity

Billy'o Bush Retreat does not accept any responsibility for guests and their visitors' actions, conduct or safety whilst attending or hosting a function on the property. Neither do we take responsibility for any damage or loss of any client or guest property left at the venue prior to, during or after a function. Billy'o Bush Retreat does not condone unsafe, irresponsible or illegal actions or behaviour during any event or stay held at Billy'o Bush Retreat. A condition of entering and/or staying at this property means that all Guests understand and agree to indemnify the owners against any responsibility or action(s) (legal or other), due to any action(s), incident(s), loss or injury(s) while within

or outside of the property (including, but not limited to, the grounds, facilities, structures, etc.) It is the responsibility of the organisers to pay for any damage or loss sustained to the Function Centre and fittings, property or equipment by clients, guests or outside contractors prior to, during or after a function.

Payments

A deposit of \$500 is payable on booking in order to confirm your event which will be credited to the final balance. When your booking is confirmed and the deposit has been collected, you accept and agree to all terms and conditions outlined in this document.

Payments can be made via direct deposit, credit card over the phone or EFTPOS, cheque or credit card at the venue. Full payment is required two weeks (14) days prior to the function. The balance owing will be based on the final number of guests advised to us at this time. If additional guests are added during the week prior to the event this cost will be added to the settlement of any bar tab/s. However please note, that if fewer guests attend your event no refunds will be given. The final bar tab amount will be invoiced after the event, this is payable within seven (7) days.

We will send an invoice for the deposit at the time of booking. Please ensure you include your name in the payee reference when processing your payment.

Smoking

By law and for the comfort of all our guests, smoking is not permitted inside of the building, including the function rooms. Please ask our friendly staff for our designated outdoor smoking areas.

Vehicles

Please note that whilst we have ample parking available for attending guests, strictly no vehicles are to be left on the premises overnight. All vehicles are to be removed from the property at the conclusion of the event.



Billy'o Bush Retreat reserves the right to amend the prices listed and terms and conditions outlined in this document at anytime without prior notice.

Bookings

Billy'o Bush Retreat | 34L Barbigal Road | Wongarboon NSW 2831

Please complete our web enquiry form or email: billyobushretreat@gmail.com

Updated 15/01/2020